

LEICESTERSHIRE SQUASH RACKETS ASSOCIATION CONSTITUTION

Including Squash 57 (Racketball)

Adopted at the Annual General Meeting

Date: 12th August 2026

Supersedes all previous versions

Member of England Squash
National Governing Body for Squash and Squash 57 in England

1 Name

The Association shall be known as the Leicestershire Squash Rackets Association, hereinafter referred to as 'the Association' or 'LSRA'. All references to 'Squash' shall be deemed to include 'Squash 57' (formerly known as Racketball) in accordance with England Squash policy.

2 Status

The Association is an Unincorporated Voluntary Association. It shall not be conducted or established for private profit. The Association is a member of England Squash (ES), the National Governing Body (NGB) for Squash and Squash 57 in England, and operates within the geographical boundaries of Leicestershire and Rutland as defined and agreed with England Squash.

3 Objects and Purposes

The objects of the Association are:

- To represent England Squash and act on its behalf and under its authority within the defined geographical boundaries of Leicestershire and Rutland.
- To promote and encourage the game of Squash and Squash 57 and to further the growth and development of the sport at all levels within the county.
- To maintain and uphold the rules and objectives of the National Governing Body.
- To train, select and manage county teams for inter-county matches, and to arrange county championships and other competitions as deemed appropriate.
- To support junior development and pathway programmes in conjunction with England Squash initiatives.
- To undertake the development of the sport in conjunction with England Squash initiatives including coaching, officiating and volunteer development.
- To provide local administration and liaison with clubs and individual members on behalf of the National Governing Body.
- To comply with the Sport England Code for Sports Governance and the England Squash County governance standards.

4 Membership

4.1 Clubs

Any squash club within the geographical boundaries of the Association registered to play in the Leicestershire Leagues at the start of the current season, shall be entitled to apply for membership of the Association. Membership shall be subject to acceptance by the General Committee and payment of any applicable county fees.

4.2 Individual Members

All players registered in the Leicestershire Leagues at the start of the current season shall be deemed members of the Association.

All individual members of England Squash who reside, or predominantly play, within the geographical boundaries of the Association shall be deemed members of the Association.

4.3 Termination of Membership

Membership may be terminated by:

- Resignation, given in writing to the Secretary.
- Failure to pay applicable fees may result in suspension of rights and privileges, in accordance with the sanctions set out in the Rules of the League or other relevant Association rules
- Expulsion following a disciplinary process under Section 13 of this Constitution.

5 Subscriptions and Finance

5.1 League Fees

League fees and levies shall be recommended by the General Committee and approved at the AGM.

5.2 Financial Year

The financial year of the Association shall run from 1st August to 31st July each year, unless otherwise determined by the General Committee.

5.3 Banking and Expenditure

The Association shall operate a bank account in its own name. The Treasurer and one other Member of the General Committee will be nominated signatories on the account. Either signatory will be able to authorise transactions on the account. The General Committee shall nominate authorised signatories. Payments will be made upon documented requests from Committee members in line with the Expenses Policy.

5.4 Accounts

The Treasurer shall prepare financial statements for each financial year. The accounts shall be independently examined or audited and presented at the Annual General Meeting for approval.

5.5 Budget

The General Committee shall prepare and publish an annual budget and report on financial performance against that budget.

5.6 Grants and Fundraising

The General Committee is authorised to apply for grants and conduct fundraising activities in support of the Association's objects, provided such activities comply with applicable law and England Squash guidelines.

6 General Committee

6.1 Composition

The affairs of the Association shall be managed by a General Committee consisting of the following elected officers:

- Chair
- Secretary
- Treasurer
- County Teams Officer
- Junior Development Officer
- Squash 57 (Racketball) Officer
- Competitions Officer
- IT Officer
- Media Officer
- Ladies League Officer
-

Additionally, the Committee will include one LSRA member from each club

6.2 Diversity Requirements

The Association is committed to a diverse and inclusive General Committee. The Committee shall at all times seek to ensure that its elected officers do not comprise more than two-thirds of any one gender. Where possible, at least one member of the Committee should be under 30 years of age.

6.3 Declaration of Interests

All members must disclose any conflict of interest before any relevant discussion or vote, and shall withdraw from that part of the meeting.

6.4 Independence

At least three members of the elected officers shall be neither related to nor co-habiting with any other member of the Committee.

6.5 Co-option

The General Committee may co-opt additional non-voting members as it deems appropriate to fulfil the purposes of the Association. Co-opted members serve until the next AGM.

6.6 Term of Office

Elected officers shall be elected annually at the AGM. No individual shall serve in the same elected role for more than three consecutive years.

6.7 Vacancies

Should a vacancy arise between AGMs, the General Committee may co-opt a member to fill the vacancy until the next AGM.

6.8 Quorum

A quorum for General Committee meetings shall be five members, including at least two of the Chair, Secretary or Treasurer.

6.9 Frequency of Meetings

The General Committee shall meet at least four times per year. Minutes of the meetings shall be made accessible to clubs and individual members.

7 Powers of the General Committee

The General Committee shall have the power to:

- Determine policies in harmony with those of England Squash.
- Create such sub-committees or working groups as deemed necessary (e.g. executive, coaching, disciplinary, junior) and ensure decisions of sub-committees are ratified.
- Determine county-level league fees and any additional charges, subject to approval at the AGM.
- Employ and apply county funds in such manner as deemed most effective and in the best interests of the Association.
- Co-opt members to fill vacant positions on the General Committee.
- Appoint a delegate to the England Squash Council and to the ES Regional Forum.
- Decide on matters referred to it by England Squash and seek guidance from ES on legal matters.
- Decide on county awards for distinction or merit, and propose higher awards to England Squash.
- Invoke disciplinary procedures within the county as required under Section 13.
- Nominate authorised bank signatories.
- Approve and monitor all key policies required by England Squash or Sport England.
- Take any action that is consistent with the objects of the Association and not otherwise reserved to the members in a general meeting.

8 Sub-Committees

Each sub-committee shall report to the Management Committee, and shall not exercise powers beyond those delegated to it. Sub-committees may include individuals who are not members of the Management Committee. All sub-committee decisions shall be ratified by the Management Committee.

8.1 Executive Committee

Responsible for the day to day running of the Leicestershire Squash League, in line with the “Rules of the League”. The members of the Executive Committee will be the Chairman, Secretary and Treasurer. To ensure a timely response, specific activities, as defined in the Rules, will be made by the Secretary.

9 Annual General Meeting

9.1 Timing

The Annual General Meeting (AGM) of the Association shall be held once each year, ordinarily between July and October, and in any event within fifteen months of the previous AGM.

9.2 Notice

Not less than 21 clear days' written notice (which may include electronic communication) shall be given to all clubs and individual members, stating the business to be transacted and providing a copy of the previous AGM minutes and the annual accounts.

9.3 Mandatory Agenda Items

The following shall be standing items on every AGM agenda:

- Apologies for absence
- Approval of the minutes of the previous AGM and matters arising
- Chair's Annual Report
- Treasurer's Report and adoption of the audited annual accounts
- Secretary/League Report
- Juniors Report
- County Teams Report
- Squash 57 report
- Tournament report
- IT report
- Ladies League Report
- Election of General Committee officers
- Ratification of league fees and any other charges
- Any other business (subject to appropriate prior notice)

9.4 Motions and Nominations

Any motion for consideration at the AGM, and any nomination for election to the General Committee, must be submitted in writing to the Secretary at least 14 clear days before the meeting. Nominations must be proposed and seconded by persons or clubs entitled to vote.

9.5 Quorum

A quorum for the AGM shall be not less than five General Committee elected members and one representative from each club.

Every club must have at least one person representing it at the A.G.M., as defined in the Rules of the League.

9.6 Annual Report

The General Committee shall prepare and publish an annual report covering the activities of the Association, which shall be made available to members at or before the AGM.

10 Extraordinary General Meeting

10.1 Called by Committee

The General Committee may call an Extraordinary General Meeting (EGM) at any time by giving at least 21 clear days' notice to all members, stating the specific business to be transacted.

10.2 Called by Members

An EGM may be requisitioned by not fewer than three clubs entitled to vote, or by not fewer than 10 individual members entitled to vote, by lodging a documented request with the Secretary specifying the business to be considered. The EGM must be held within 28 days of receipt of such a request.

10.3 Quorum

Voting entitlement and quorum requirements shall be the same as for an AGM. Only the business specified in the notice may be transacted at an EGM.

11 Voting Procedure

11.1 Voting Entitlement

At any general meeting of the Association:

- Each club shall have one vote.
- Each individual LSRA member attending in a personal capacity (and not also as a club representative) shall have one vote.
- General Committee members present shall be entitled to vote in their own right.

11.2 Method of Voting

Voting shall normally be by a show of hands. A secret ballot shall be held if requested by any two persons or organisations entitled to vote, or at the discretion of the Chair.

11.3 Casting Vote

In the event of a tie on any resolution, the Chair shall have a second or casting vote.

11.4 Proxy Voting

Proxy voting shall not be permitted unless agreed by two-thirds of those present and voting at the meeting.

12 Policies

12.1 Data Protection

The Association shall comply with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. A Privacy Notice shall be maintained and published, governing the use and storage of personal data of members, participants and other individuals. The Association shall not share personal data with third parties without lawful basis.

12.2 Code of Conduct

All members, officers, coaches, officials and volunteers associated with the Association shall be bound by the England Squash Code of Conduct. The Association shall adopt and promote this Code and may supplement it with additional county-level standards.

12.3 Risk Register

The Association shall maintain a register of the significant risks associated with its activities, together with the action that it is taking to mitigate or to manage these risks.

12.4 Equality, Diversity and Inclusivity (EDI)

The Association shall have in place an Equality, Diversity and Inclusion (EDI) Policy and shall act without discrimination on the grounds of gender, age, disability, race, religion or belief, sexual orientation, pregnancy and maternity, marriage or civil partnership, or any other protected characteristic.

12.5 Review of Policies

All policies shall be reviewed by the General Committee at least every two years, and more frequently if required by changes in law or England Squash requirements.

13 Disciplinary Procedures

13.1 Scope

This disciplinary procedure applies to breaches of this Constitution and matters of conduct. Routine operational sanctions arising under the Rules of the League or other competition rules are governed by those rules and are not subject to this procedure

13.2 Grounds

The General Committee may take disciplinary action against any LSRA club or individual member where it is alleged that they have:

- Acted in breach of this Constitution or any rules or policies of the Association or England Squash.
- Brought the game of squash or the Association into disrepute.
- Behaved in a manner contrary to the principles of fair play, respect and inclusion.

13.3 Procedure

Before any sanction is imposed, the individual or club concerned shall be given:

- Written notice of the allegations against them and the evidence relied upon.
- A reasonable opportunity to respond in writing or in person.
- The right to be accompanied by a friend or representative at any hearing.

13.4 Sanctions

Sanctions may include a warning, suspension, fine or expulsion from the Association. All disciplinary decisions shall be confirmed in writing. The General Committee may refer serious matters to England Squash for further action.

13.5 Appeal

Any individual or club subject to a disciplinary sanction shall have the right to appeal to the General Committee within 21 days of notification of the decision. The appeal shall be heard by an appeal panel comprising three persons who were not involved in the original decision. The decision of the appeal panel shall be final within the Association's processes, without prejudice to any rights under England Squash's national procedures.

14 Tournaments and Competitions

No club or organisation may organise any Open Tournament, Championship or competition which gives the impression of being organised by or representing the County Association, without the prior written approval of the General Committee. The Association shall maintain a county competitions calendar and shall have regard to England Squash's national competitions framework.

15 Alterations to the Constitution

This Constitution may only be amended at an AGM or EGM called for that purpose. A proposed amendment must be submitted in writing to the Secretary at least 14 clear days before the meeting. Any amendment requires the approval of not less than 75% of those present and entitled to vote. No amendment shall be made that would cause the Association to act inconsistently with its objects or with the requirements of England Squash.

16 Dissolution

The Association may be dissolved by a resolution passed by not less than two-thirds of those present and entitled to vote at a general meeting convened for that purpose, of which at least 21 clear days' notice has been given. In the event of dissolution, after discharging all lawful debts and liabilities, any remaining assets shall be divided between LSRA clubs proportionally by the number of teams entered in the most recent season.

17 Interpretation and Definitions

- "England Squash" or "ES" means England Squash Ltd (trading as England Squash), or whichever company is designated by Sport England as the National Governing Body for Squash and Squash 57.
- "Squash 57" means the sport formerly known as Racketball, as defined by England Squash.
- "The Association" means the Leicestershire Squash Rackets Association (LSRA).
- "General Committee" means the governing body of the Association.
- "Club" means any club that is a member of the Association.
- "Member" means any club or individual member of the Association.
- In the event of any dispute as to the meaning or interpretation of this Constitution, the decision of the General Committee shall be final, subject to appeal to an EGM.

Schedule A: Summary of Officer Responsibilities

This schedule is for guidance only and does not form part of the binding Constitution. Role descriptions may be updated by the General Committee without requiring constitutional amendment.

Chair

Leads the General Committee and represents the Association externally. Ensures the Committee operates in accordance with this Constitution, sets agendas and chairs all general meetings.

Secretary/League Secretary

Responsible for correspondence, maintaining membership records, convening meetings, circulating agendas and minutes, and acting as the primary point of contact for the Association. Administers county league competitions, maintains league rules and fixtures, manages results and standings, and liaises with clubs on league matters.

Treasurer

Responsible for maintaining financial records, preparing budgets and accounts, banking, and reporting on financial matters to the Committee and at the AGM.

Junior Development Officer

Promotes and coordinates junior squash activities across the county, liaises with ES on junior pathways, and supports clubs in developing junior participation. Presents the Junior report at the AGM.

County Teams Officer

Promotes and coordinates County team competitions. Liaises with Member clubs and ES to promote County involvement. Presents the County teams report at the AGM.

Squash 57 (Racketball) Officer

Promotes and coordinates Squash 57 within the County. Including Leagues, competitions and liaison with ES. Presents the Squash 57 report at the AGM.

Competitions Officer

Organise and promote closed Leicestershire County competitions. Presents the Tournament report at the AGM

IT Officer

Ensure the Association complies with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. Maintain and publicise the Association Privacy Policy. Manage Leicestershire Squash website and support agreements. Manage web site user issues, communication/training and feedback. Presents the IT report at the AGM.

Media Officer

Promote Leicestershire Squash and its activities using a variety of communication channels. Liaise with members and external bodies to publicise events of interest to members and the wider squash community. Maintain web site content to ensure relevancy and accuracy.

Ladies League Officer

Organise and promote Ladies Team squash within the County. Liaise with Member Clubs and ES to communicate Ladies League information and opportunities. Coordinate Ladies Team activities with the Leicestershire League secretary to avoid fixture conflicts. Present the Ladies Team report at the AGM.

Adopted by the Association

Adopted at the Annual General Meeting held on: 12th August 2026

Chair: Chris Bull

Signature:



Secretary: Wayne Carlisle

Signature:



This constitution supersedes all previous versions. It shall take effect from the date of adoption.